



## Public Procurement and Disposal of Assets Authority

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### PUBLIC NOTICE

#### **PROVISION OF CLEANING SERVICES**

Procurement Reference Number: PPDA/CS/02/2025-2026

1. The **Public Procurement and Disposal of Assets Authority (PPDA)** has funds within the Procuring Entity's budget to be used for the provision of cleaning services.
2. The Public Procurement and Disposal of Assets Authority invites sealed bids from eligible bidders for the provision of cleaning services for the 2025/26 financial year.
3. Bidding will be conducted in accordance with the open national bidding procedures contained in the Government of Malawi's Public Procurement and Disposal of Assets Act 2017.
4. Interested eligible bidders may obtain further information from **PPDA** and inspect the bidding documents at the address given below at 7(a) from **09:00 to 15:00 hours**.
5. A complete set of Bidding Documents in English may be purchased by interested bidders from the address shown at 7 (b) below and upon payment of a non-refundable fee of **MK10,000.00**. The method of payment will be strictly **Bank Deposit as per bank details shown below**:  
**Bank Name:** National Bank of Malawi (NB)  
**Bank Account Name:** PPDA  
**Bank Branch Name:** Capital City  
**A/C #:** 0001005624416 (Current Account)
6. Bids must be delivered to the address shown at 7 (c) below at or before **14:00 hours on 26<sup>th</sup> March 2025**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address shown at 7 (d) below at **14:00 on 26<sup>th</sup> March 2025**.
- 7 (a) Address documents may be inspected at:

**Procurement and Disposal Unit**

**Jireh Bible House, Area 3**

**Private Bag 383**

**Lilongwe**

- (b) Address documents will be issued from:

**PPDA, Accounts Office**

**Jireh Bible House, Area 3**

- (c) Address Bids must be delivered to:

**Jireh Bible House, Area 3,**

**PPDA Tender Box**

**Private Bag 383**

**Lilongwe 3**

- (d) Address of Bid Opening:

**PPDA Main Boardroom**

**Jireh Bible House**

**Area 3**